How to Download the Office365 Apps to Your Personal Computer
From your computer browser, go to https://my.lynn.edu, and select Student / Staff Office365 listed under Quick Links on the left panel.
On the next screen, click the **Settings** button on the upper right corner of the screen. It looks like a little cog-wheel.

From the Settings list, select **Office365** under **My app settings**, towards the bottom of the list.
From the Settings screen, select **Software** (Install software.) to install and manage software.

Press the **Install** button to install Word, Excel, PowerPoint, Outlook, and OneNote.

**Office**

**Manage installs**

Want to deactivate Office on one computer and install it on another? Go to **My account > Install status**.

**Install Office 2016 for Mac (Recommended)**

This will install the following apps on your computer: Word, Excel, PowerPoint, Outlook and OneNote.

![Office apps icons](Image)

**Review system requirements**

![Install button](Image)

Happy productivity! 😊